

THE AREA-NEWPORT NEWS

Newport News is part of Hampton Roads, a region consisting of 11 communities that include Williamsburg and Virginia Beach. It is located within an hour of the state capitol of Richmond, within three hours of the DC metro area, and less than an hour from the Atlantic Ocean. With numerous parks, historic sites, museums, and shopping districts, activities can be found for all interest areas.





THE CENTER FOR CAREER PLANNING

The Center for Career Planning is a collaborative staff of six professionals and seven student staff who serve students from all majors throughout their undergraduate and alumni careers, partners with organizations from around the region and the nation to generate internship and post-graduate opportunities, and promotes awareness of the connections between the liberal arts curriculum and marketplace needs among recruiters, students, faculty, staff, parents, and alumni.

NOW HIRING INTERNSHIP COORDINATOR CENTER FOR CAREER PLANNING

IN THIS POSITION, YOU WILL...

- Design and implement programming/workshops on experiential learning as well as create marketing materials to educate students on opportunities
- Co-supervise the Career Planning Interns and coordinate their professional development program
- Execute and evaluate the SHIP program (summer experiential learning program)
- Teach a semester course on internships and advise students on experiential learning/internships as well as other career development topics

WE'RE LOOKING FOR SOMEONE WHO...

- Is passionate about connecting students to experiential learning opportunities
- Can build relationships with various constituents: employers, faculty/staff, and students
- Enjoys mentoring and teaching others and has experience working with college students
- Has strong organizational and planning skills to host various events and programs
- Keeps abreast on trends in higher education, experiential learning, and recruiting

